

Using a compliant framework to do business with Latcham Direct

EEM contracts and frameworks provide a compliant route to market for all public sector organisations. Using an EEM framework will enable you to avoid the high cost of running your own procurement exercises.

As EEM procures on behalf of the entire membership, extremely competitive rates can be obtained due to the aggregated volume.

Procurement through EEM provides:

Compliance

All EEM frameworks are full compliant with UK Procurement Regulations and the EU Procurement Directive.

Quick & Simple to use

There's no need to run a full EU tender and EEM will manage all call-off processes on your behalf if required.

Approved Contractors

All contractors are assessed and approved during the framework tender process on their experience, financial stability, health & safety, equality & diversity and working practices.

Ongoing Support

Members will have ongoing support during the call-off contract from both the EEM Procurement Team and Projects Officer. We will attend kick start meetings, review meetings and assist with the completion of the contract documentation.

Competitive Pricing

All pricing is fixed for the first agreed period of the framework and where possible fixed from April to March each year to give certainty within each financial year. EEM will manage and negotiate all price increases to ensure fair application across our membership.

Joining EEM



EEM membership is free for all public sector organisations.

Membership requests are accepted from organisations such as Local Authorities, ALMO's, Housing Associations, NHA Organisations, Police Forces and Schools. Universities can access our services as a participant.

EEM has no geographical restrictions enabling members to join from any UK location.

Current EEM members can be viewed at www.efficiency-em.co.uk/membership

To become a member and be compliant all you need to do is complete a no obligation member's agreement:

- **Step One**

Contact info@eem.org.uk or call 01623 729945 to request your membership agreement. This will then be prepared and emailed to you. The membership agreement does not commit your organisation to anything.

- **Step Two:**

Two copies must be printed and signed by a person with the appropriate authority within your organisation. This will depend on your internal policies.

- **Step Three:**

Both copies then must be returned by post to the EEM office at EEM Ltd, Pure Offices, Lake View Drive, Sherwood Park, Nottingham, NG15 0DT.

- **Step Four:**

EEM will sign both copies and will return one copy for your records. Your membership will commence immediately once the agreements have been signed and your organisation will then have full access to all EEM frameworks and services.

If you have any questions about becoming a member of EEM, please contact the EEM team on info@eem.org.uk or call 01623 729945.

Call-off process

Our aim is to keep the call-off process as simple as possible. All frameworks are available to call-off through direct selection or mini-competition. For both processes, once a provider is selected we complete the standard form of contract and provide on-going support throughout the contract period.

Direct Selection Process

Before pursuing direct selection, we look at the most suitable procurement method for each individual member. We consider pricing, ranking with the framework tender, geographical location and performance of the contractor.



We will then arrange and attend a meeting with the proposed provider. Providers will confirm framework prices, scope of works and accept terms of the call-off.



We will help manage the direct selection process to make sure the provider is applying terms of the framework correctly.



Mini Competition Process

We send out an 'expression of interest' to all providers on the framework, giving them the chance to opt in or out. Geographical location, value and/or current workload may mean not all those on the framework can accept a new contract.



Members can then choose whether they want us to manage the procurement process for them to carry it out in-house, with our support.



All our mini competitions are managed through our tender portal and run on a price and quality basis.



During a tender period we manage all queries, ensuring a transparent process.



Returned submissions are made available to the member for evaluation and final selection.



Following selection of a provider, our Projects Officer will arrange and attend a kick start meeting.





CONTACT US

for more information:



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